



Noah's Ark Admissions Procedures

Initial Enquiry

The first step in the admissions process is either a telephone call or email to the Admissions Registrar. The name and date of birth of the child will be required to see if there is a place available for him/her in the correct nursery for the required date. If not, then a waiting list is in operation, on the basis of date of registration, with a priority for siblings, depending on the school term required.

Visit by Parents

The next step is a visit to the nursery by the parents, where they are shown around by a member of staff, usually the Head of Noah's Ark Nursery Schools. This is to ascertain whether Noah's Ark Nursery meets the needs of their child, and gives an opportunity to ask any questions and to ensure that the nursery is satisfied that the parents are willing to support and abide by its ethos and policies. An offer of place is conditional upon making this visit.

Registration and Fee

If parents wish to register their child, they would then send the Registration Form and Fee to the Registrar. The child will then be put onto either the Registration List or the Waiting List.

Entry Requirements and Admittance

Children are admitted from 2 1/2 years and the majority of children spend two years at Noah's Ark before moving onto primary school. The main intake is in September, but we also admit children in January, and April if places are available. Siblings of Noah's Ark children are given priority in the Autumn and Spring Terms, after which places are offered to Dolphin siblings and then the general waiting list.

Offer and Acceptance of a Place

If a place is offered by the school and accepted by the parent, then the receipt of the Acceptance Deposit and Acceptance Form signals that the prospective place has become a confirmed place. Places are only offered to a child who is the correct age for the space available. If the number of boys and girls becomes so unbalanced as to be detrimental to Noah's Ark's vision for co-educational early years education, the school reserves the right to make a preferential offer to a boy or girl.

Noah's Ark Nursery School would not in normal circumstances offer a place to a sibling of an existing pupil if fees for that pupil are outstanding or if there has been consistent difficulty in financial management / financial mismanagement.

Please read the Fee Policy for further details.

Annette Miller

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